



UNIVERSITY OF CENTRAL FLORIDA

Office of the President

SUBJECT: Alcoholic Beverages on Campus	Effective Date: 7/23/2021	Policy Number: 3-115.2
	Supersedes: 3-115.1	Page Of 1 10
	Responsible Authority: Vice President for Facilities and Business Services Vice President for Student Development and Enrollment Services Vice President and General Counsel	

DATE OF INITIAL ADOPTION AND EFFECTIVE DATE 9/14/2009

APPLICABILITY/ACCOUNTABILITY

This policy applies to all persons and activities on UCF’s campuses.

POLICY STATEMENT

In accordance with University Regulation UCF-4.035, the University of Central Florida (UCF or university) prohibits the unsafe or unlawful service, distribution, possession, or consumption of alcoholic beverages on campus. Members of the university community, vendors, and visitors are obligated to adhere to the requirements of state statutes, local ordinances, and university regulations and policies that regulate the service, possession, and consumption of alcoholic beverages. The university will cooperate in the enforcement of these legal requirements. All campus events, except those specifically exempted in this policy, at which alcoholic beverages will be served are considered potentially hazardous events and are governed by University Regulation UCF-4.0292. That regulation requires the submission of a Safety Action for Event (SAFE) Form to appropriate officials to review and approve the proposed event.

Article I
Service, Use, and Consumption of Alcoholic Beverages on Campus—General Requirements

A. Sales of Alcoholic Beverages on Campus

1. At any function at which alcoholic beverages are sold, the provisions of this policy with respect to sales and service of alcoholic beverages will apply. A function at which alcoholic beverages are sold includes any function where an admission fee is charged, cups are sold, tickets are sold, donations are collected by the individual or group or any of the members of the group sponsoring the function, or cash or anything else of value is exchanged for alcoholic beverages.
2. The sale of alcoholic beverages on campus is permitted only under conditions set by Florida law, Orange County ordinances, and university regulations and policy. The only alcoholic beverages that may be possessed or consumed in any facility listed below are those purchased in that facility; furthermore, the purchased alcoholic beverages must be consumed in that facility (including in an enclosed patio area of that facility, if applicable).
 - a. Student Union; Live Oak Room; and Cypress Room. The vice president for student development and enrollment services or designee, sets the days, hours, and conditions for the sale of any alcoholic beverages in the Student Union, Live Oak Room, and Cypress Room building(s).
 - b. Intercollegiate Athletic Facilities. The vice president and director of athletics or designee, during intercollegiate athletic events, sets the days, hours, and conditions for the sale of alcoholic beverages at intercollegiate athletic facilities.
 - c. Fairwinds Alumni Center. The vice president for advancement or designee sets the days, hours, and conditions for the sale of any alcoholic beverages in the Fairwinds Alumni Center.
 - d. Knights Plaza. The vice president for facilities and business services or designee sets the days, hours, and conditions for the sale of any alcoholic beverages in Knights Plaza.
 - e. Additions Arena. The vice president and director of athletics or designee sets the days, hours, and conditions for the sale of any alcoholic beverages in the Additions Arena
3. Any vendor on campus who offers a reduced-price alcoholic beverage promotion is prohibited from
 - a. offering free alcoholic beverages for any purpose
 - b. providing an unlimited number of alcoholic beverages for a fixed price
 - c. discounting alcoholic beverages more than 50% off the regular advertised price
 - d. advertising any prohibited reduced-price alcohol promotions

- e. discounted alcoholic beverages based on gender or sex
- 4. Any vendor on campus who offers a reduced-price alcoholic beverage promotion will offer comparable reductions in the prices of non-alcoholic beverages during said promotion.
- 5. No reduced-price alcoholic beverage promotions are permitted during home football game days.
- 6. Any vendor on campus permitted to sell alcoholic beverages will not sponsor or permit drinking games or any other activities that encourage the rapid and/or excessive consumption of alcoholic beverages.
- 7. Any individual or business that sells alcoholic beverages must receive permission from the university and also comply with any requirements of the State of Florida for such sales. For example, it is necessary to obtain a license or permit from the Division of Alcoholic Beverages and Tobacco of the State of Florida.
- 8. Any vendor on campus permitted to sell alcoholic beverages will be required to follow the guidelines of a responsible vendor as outlined by Florida Statute 561.705.

B. Service (Other than Sales), Consumption, and Possession are Permitted Where Authorized

The provisions of this section describe the circumstances under which alcoholic beverages may be consumed, possessed, or served, but not sold. The service, consumption, and possession must be in accordance with state and local laws.

- 1. Individuals of legal drinking age residing on campus are permitted to serve to those persons of legal drinking age, possess, and consume alcoholic beverages in their private rooms, unless restricted by lease agreement.
- 2. Individuals of legal drinking age residing on campus are permitted to serve to those persons of legal drinking age, possess, and consume alcoholic beverages in public meeting areas in fraternity and sorority houses located on university premises unless restricted by their organizations' policies.
- 3. Individuals of legal drinking age are permitted to serve to those persons of legal drinking age, possess, and consume alcoholic beverages during a function held by a student group(s) after registration and approval of such function and in compliance with applicable university regulations and policies.

4. Alcoholic beverages may be possessed and consumed in the following areas without completion of a SAFE form:
 - a. the Student Union, Live Oak Room, and Cypress Room buildings under the conditions imposed by the vice president of student development and enrollment services or designee
 - b. the Fairwinds Alumni Center under the conditions imposed by the vice president for advancement or designee
 - c. Intercollegiate Athletic Facilities during intercollegiate athletic events under the conditions imposed by the vice president and director of athletics or designee
 - d. Knights Plaza and The Celeste Hotel under the conditions imposed by the vice president for facilities and business services
 - e. the Additions Arena under the conditions imposed by the vice president and director of athletics or designee
 - f. Academic laboratories or classrooms as part of research or classroom instruction under the conditions imposed by the college dean or designee and/or the Institutional Review Board.

5. Alcoholic beverages may be served, possessed, and consumed at university-sponsored events at the discretion of the president, vice presidents, deans, directors, and department chairs after registration and approval of such function and in compliance with applicable university regulations and policies.

C. Special Permissions

Notwithstanding other provisions in Article I of this policy, the president or designee is authorized to give special permission, in writing and under terms specified with said permission, for the service, possession, or consumption of alcoholic beverages at other times or locations on campus. Special permission for the service, possession, or consumption of alcoholic beverages under this subsection will be granted only in furtherance of university programs and in consonance with the conditions of Article II-- Social Events, below.

D. Certification Required of Registered Student Organizations

All Registered Student Organizations requesting university registration through Student Development and Enrollment Services must sign a Statement of Responsibility as part of the campus organization registration process. The Statement of Responsibility will require the registering organization officers to agree to abide by the regulations and policies of the university, specifically including the Alcoholic Beverages on Campus Policy, and to acknowledge that a failure by the organization or its members to do so may result in sanctions.

Article II

Alcoholic Beverages at Social Events on Campus

- A.** Any person or group of persons holding a function at a campus location where consumption of alcoholic beverages is permitted by this policy, including locations where special permission is given per section Article I Section C. above, must abide by the following provisions in conducting the function:
1. The person or group(s) holding the function at an area requiring a SAFE form must establish precautionary measures at the function to ensure that alcoholic beverages are not served to persons under the legal drinking age or to persons who appear intoxicated. Every organization must have a system for determining which guests are of legal age and submit those measures with the SAFE form for review. No person under the age of 21 will be allowed to bring to or consume alcohol at the event.
 2. If attendees are anticipated to include individuals below the minimum legal drinking age, then procedures must be in place to prevent consumption of alcoholic beverages by these individuals. Options could include:
 - a. Servers and/or responsible employees request an ID from any guest who appears to be age 30 or younger before providing them with alcohol or upon event entry.
 - b. Alcohol is served in a designated entry-controlled area for attendees at or above the minimum legal drinking age, such as a beer tent or beer garden.
 - c. Attendees wear or display a physical indicator of their age relative to the minimum legal drinking age, such as a wristband or marked name badge.
 3. Designated server(s) at the function must not consume alcoholic beverages prior to or during the event. All alcoholic beverages intended for service must be controlled by the designated server(s).
 4. Non-alcoholic beverages must be available and always prominently featured at the same place as alcoholic beverages. The person or group responsible for the function will ensure more non-alcoholic beverages are available for consumption than alcoholic beverages.
 5. The only alcoholic beverages that may be possessed or consumed at the function are those alcoholic beverages served at the function, and alcoholic beverages must be consumed within the function's designated area.
 6. Alcoholic beverages may not be served or consumed at any social event held in conjunction with fraternity or sorority recruitment or other organized drive to recruit students to an organization or group.

7. Alcoholic beverages must not be provided as free awards, prizes, or rewards to an individual(s) or group(s).
8. Additional restrictive guidelines for the serving and consumption of alcohol may be established by the person or group holding the function.
9. The university generally discourages the overt marketing of alcohol sales. All campus announcements or advertisements are governed by the university's solicitation policy, Regulation UCF-4.010. Additionally, announcements or advertisements (including, but not limited to, flyers, notices, posters, banners, t-shirts, wristbands, promotional items, and newspaper, radio, and social media advertisements) concerning social events governed by this policy must note the availability of non-alcoholic beverages at the function more prominently than the availability of alcoholic beverages.

Furthermore, announcements or advertisements must:

- a. state that persons being served or sold alcoholic beverages must provide proper identification
 - b. contain no description of the amount of alcoholic beverages (e.g., number of kegs of beer) available at the function
 - c. not refer to any form of drinking contest
 - d. include no images of kegs, common source alcohol, alcoholic beverage bottles or containers, or alcoholic beverage glasses
 - e. not portray the drinking of alcoholic beverages as a solution to personal or academic problems or as necessary to social, sexual, personal, or academic success
 - f. contain no overt marketing of alcohol sales.
10. Any campus event serving alcohol that is open to the general public must occur at a venue licensed to provide and serve alcohol or use a licensed caterer with the proper alcohol serving licensing and have documented responsible vendor training and current liquor liability insurance coverage. Faith leaders of religious organizations may serve sacramental alcohol in accordance with a religious service without a third party caterer provided no individual will consume more than two ounces
 11. Any campus event in which the organizers utilize a third-party vendor to distribute/serve alcohol must also have food served at the event.

Article III

Alcoholic Beverages in Athletic Facilities on Campus

- A. University athletic facilities require special consideration. Alcohol in any form is prohibited within the athletic facilities of the University of Central Florida, except as provided in this policy.

1. A statement concerning alcohol prohibition must be written on programs or on game tickets and other publicity material distributed at athletic events.
2. Public service announcements on the public address system or radio should be developed to remind people who travel by vehicle to large-scale athletic events of the hazards of drinking alcohol and driving.
3. Persons of legal age are permitted to possess and consume alcohol in designated areas and at designated times in connection with UCF football tailgating, or on such other athletic, cultural, or social occasions as permitted by the president or the president's designee.
4. Notwithstanding the foregoing provision, no common source containers of any type are permitted in connection with tailgating. Drinking games or activities that encourage the rapid consumption of alcohol are not permitted.
5. While alcohol may be possessed and consumed in the open parking lots (tailgating is not permitted in parking garages) in connection with UCF tailgating, no alcoholic beverage may be taken inside any intercollegiate athletic facility where an intercollegiate competition is taking place. Persons found in possession of alcoholic beverages within any intercollegiate athletic facility, except as permitted in Section I.B.5, may forfeit their game or event ticket(s) and may be expelled from the game or event. Subsequent violations of this policy may result in the loss of the privilege to attend an athletic or other event for a designated period of time.
6. Any intoxicated or disorderly person will be barred from entering the athletic facility or will be evicted from the athletic facility at the discretion of law enforcement. Law enforcement personnel will handle intoxicated or disorderly persons in accordance with their normal protocols.

Article IV

Policy Enforcement

1. The University Police Department is responsible for exercising normal police powers in enforcing laws relating to alcohol and may be called upon to assist in the assessment and evaluation of situations involving individuals reasonably suspected to be under the influence of alcohol. A person who violates the law or university policy while intoxicated remains fully responsible for their actions and the consequences thereof. The consumption of alcohol and/or the results of such consumption are never considered to compromise personal responsibility or accountability for one's actions.
2. An employee must not report to work intoxicated. Work includes participation in/attendance at university sponsored events at which alcohol may be provided or available, and includes university-paid attendance at conferences, workshops, and

any other similar work or scholastic venue. Additionally, employee(s) must abide by the law, university regulations, and policies.

3. A student must not report to class intoxicated. Additionally, student(s) must abide by the law, university regulations, policies and the Golden Rule Student Handbook.
4. An employee in a position of responsibility for a university event/activity will be expected to exercise personal restraint with regard to consumption and intoxication of alcohol during/at the event.
5. Violations of this policy may be addressed at the university level in addition to being adjudicated, if applicable, in the court system. At the university level, employees violating this policy may be subject to disciplinary action for misconduct, up to and including possible termination, and referral for criminal prosecution; students and student organizations violating this policy may be subject to student disciplinary action under the Student Rules of Conduct as referenced in the UCF Golden Rule Student Handbook; and visitors to campus violating this policy (or any law or ordinance regulating alcoholic beverages) may be trespassed from campus indefinitely.
6. In circumstances in which an employee is repeatedly intoxicated at work or in which their job performance is diminished due to alcohol consumption, they may be required by the university to participate in an alcohol assessment and possible intervention or treatment program(s).
7. A registered student organization not complying with the university alcohol policy may forfeit its opportunity to receive student fee support and other privileges of registered student organization status and may also be subject to review under the student organization conduct review process.
8. Campus events may be terminated by either a designated university staff member or law enforcement officer for violation of this policy. Additionally, disciplinary action may be taken against the sponsor of the party or event.

DEFINITIONS

Alcoholic Beverage. Any distilled spirits and any drink containing 0.5 percent or more alcohol by volume.

Campus. All property and facilities under the guidance, supervision, regulation, or control of the University of Central Florida or any of its direct support organizations, as well as all fraternity and sorority houses on such properties.

Common Source Container. A container capable of dispensing one or more gallons and which is being used to dispense an alcoholic beverage.

Intercollegiate Athletic Facilities. The inside environs of athletic facilities operated by UCF Athletics Association and all other university-owned or leased competition venues.

CONTACTS

UCF Police Special Events, 407-823-6720

- Campus organizations, departments, and other individuals

Office of Student Involvement – 407-823-6471

- Registered Student Organizations

Student Conduct and Academic Integrity– 407-823-2851

See also the UCF Golden Rule: <http://www.goldenrule.sdes.ucf.edu>

- Student groups or individual students

Housing and Residence Life – 407-823-4663 or <http://housing.ucf.edu>

- For information about related residential policies

Fraternity and Sorority Life – 407-823-2072

- Greek organization members and groups

Vendors with questions related to this policy should contact the appropriate office:

Business Services 407-823-2624

Student Union 407-823-2117

Fairwinds Alumni Center 407-823-1974

Arena (UPI) 407-882-8600

RELATED INFORMATION

UCF Policy 2-300 Acceptance of Sponsorship by Alcohol Companies

<https://policies.ucf.edu/documents/2-300.pdf>

Florida Statutes, Chapters 561-565, Alcoholic Beverages

http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Index&Title_Request=XXIV#TitleXXXIV

Regulation UCF-4.035 – Alcoholic Beverages on Campus

<https://regulations.ucf.edu/chapter4.asp>

Regulation UCF-4.0292 – <http://regulations.ucf.edu>

<https://regulations.ucf.edu/chapter4.asp>

Regulation UCF-4.010 – <http://regulations.ucf.edu>

<https://regulations.ucf.edu/chapter4.asp>

Police Information – Alcohol & Drugs
<http://police.ucf.edu/drugs-alcohol>

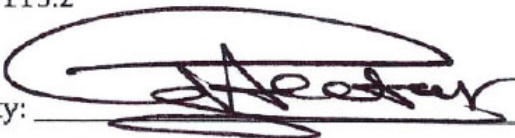



UCF Employee Code of Conduct
<https://compliance.ucf.edu/document/ucf-employee-code-of-conduct/>

FORMS

SAFE Form
<http://safe.sdes.ucf.edu/>

INITIATING AUTHORITY

Vice President for Facilities and Business Services
Vice President for Student Development and Enrollment Services
Vice President and General Counsel

POLICY APPROVAL (For use by the Office of the President)	
Policy Number: 3-115.2	
Initiating Authority: 	Date: 7/18/21
Initiating Authority: 	Date: 7/20/21
Initiating Authority: 	Date: 7/20/21
University Policies and Procedures Committee Chair: 	Date: 6/30/21
President or Designee: Alexander Cartwright	Date: 7/23/2021
	<small>Digitally signed by Alexander Cartwright Date: 2021.07.23 11:25:07 -04'00'</small>

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