



UNIVERSITY OF CENTRAL FLORIDA

## Office of the President

<b>SUBJECT:</b> University Benefits for Retired Employees	<b>Effective Date:</b> 3/7/2019	<b>Policy Number:</b> 3-001.3
	<b>Supersedes:</b> 3-001.2	<b>Page Of</b> 1 3
	<b>Responsible Authority:</b> Associate Vice President and Chief Human Resources Officer	

**DATE OF INITIAL ADOPTION AND EFFECTIVE DATE** 5/05/2004

### APPLICABILITY/ACCOUNTABILITY

This policy applies to retired University of Central Florida employees who leave the university in good standing. This policy does not address insurance benefits for retired employees.

### POLICY STATEMENT

The University of Central Florida is committed to providing continued university benefits for retired employees. Retirees must make the appropriate request to continue receiving benefits, and are subject to all applicable fees, laws, regulations, and university policies covering the use and receipt of the benefits. The university reserves the right to amend or terminate benefits at any time.

### DEFINITIONS

**Retiree.** An individual is considered retired from UCF if he or she has met the retirement eligibility criteria for the retirement plan in which he or she is currently participating

(Florida Retirement System Pension Plan, Florida Retirement System Investment Plan, or the State University System Optional Retirement Program).

**In good standing.** For the purposes of this policy, in good standing shall mean that the UCF retiree is eligible for rehire.

## **PROCEDURES**

1. To receive these university benefits, retirees must complete and submit all applicable retirement paperwork to the UCF Human Resources Benefits Section before their retirement date.
2. Upon request and subject to university policies and procedures, including applicable fees, both faculty and non-faculty retirees may be eligible for:
  - UCF retired employee ID card;
  - UCF Library privileges;
  - A UCF parking decal;
  - Use of UCF's recreational facilities;
  - A UCF-sponsored email address (for use in accordance with UCF Policy 4-002); and
  - The ability to enroll in UCF courses, on a space-available basis, without payment of tuition (subject to Section 1009.26(3) and (4) of the Florida Statutes and university policy).
3. Faculty retirees may also be eligible, upon request and subject to university policies and procedures, for listing in the UCF Faculty and Staff directory.
4. Retired employees are responsible for any fees associated with the eligible benefits taken.

## **RELATED INFORMATION**

- [Benefits for UCF Retirees Website](#)

## **RELATED DOCUMENTS**

- [Florida Statutes 1009.26](#)
- [UCF Policy 4-002 Use of Information Technologies and Resources](#)
- [University Regulation Chapter 6](#)

**CONTACTS**

Human Resources, Benefits Office, [benefits@ucf.edu](mailto:benefits@ucf.edu) or 407.823.2771

**INITIATING AUTHORITY**

Vice President for Administration and Finance

<b>POLICY APPROVAL</b> <b>(For use by the Office of the President)</b>	
Policy Number: 3-001.3	
Initiating Authority: <u>Misty Shepherd</u>	Date: <u>3/4/19</u>
University Policies and Procedures Committee Chair: <u>[Signature]</u>	Date: <u>2/28/19</u>
President or Designee: <u>[Signature]</u>	Date: <u>3/7/19</u>

History: 3-001 5/5/2004; 3-001.1 7/24/2009; 3-001.2 7/14/2014