

<b>SUBJECT:</b> Study Abroad Programs	<b>Effective Date:</b> 09-21-11	<b>Policy Number:</b> 2-902	
	<b>Supersedes:</b>	<b>Page</b> 1	<b>Of</b> 2
	<b>Responsible Authority:</b> Director, Office of International Studies		

**APPLICABILITY/ACCOUNTABILITY:**

This policy applies to all members of the university community.

**BACKGROUND INFORMATION:**

UCF encourages study abroad that enhances learning, promotes cultural understanding, and helps prepare students to be successful in a globalized environment. However, study abroad programs may entail risks, and the university must monitor programs with regard to the health and safety of our students, faculty members, and staff members.

**POLICY STATEMENT:**

The UCF Office of International Studies is responsible for the administration and overall management of UCF study abroad programs and must approve all study abroad programs prior to travel abroad. The Office of International Studies shall establish procedures relating to the safety and welfare of the students, faculty members, and staff members; uniform compliance with applicable laws; consistency with UCF policies and regulations; and furtherance of the UCF mission and goals.

**DEFINITION:**

Study abroad programs include but are not limited to educational activities that take place outside the United States. They include but are not limited to faculty-led short-term programs, reciprocal student exchanges, and experiential activities such as internships and service learning.

PROCEDURES:

Procedures for the development and administration of UCF study abroad programs are found at <http://international.ucf.edu/internationalstudies>.

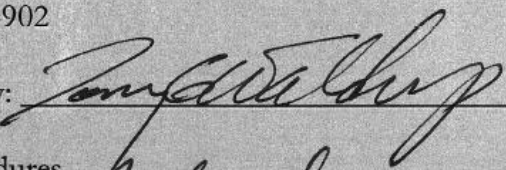
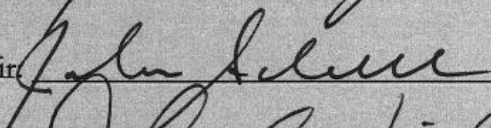
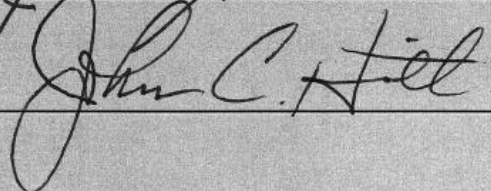
RELATED INFORMATION:

UCF policies located at [www.policies.ucf.edu](http://www.policies.ucf.edu) :

- 2-900 *International Academic Agreements*
- 2-901 *UCF Policy for ALL Foreign Nationals*
- 4-209 *Export Control*
- Guidelines for Field Experiences (under development)

UCF General Counsel (<http://www.generalcounsel.ucf.edu/>)

INITIATING AUTHORITY: Provost and Executive Vice President

POLICY APPROVAL	
(For use by <i>the</i> Office of the President)	
Policy Number: 2-902	
Initiating Authority: <u></u>	Date: <u>9-28-11</u>
Policies and Procedures Review Committee Chair: <u></u>	Date: <u>9-27-11</u>
President or Designee: <u></u>	Date: <u>9/29/11</u>